

**TRANSFER AGREEMENT WITH GUARANTEED ADMISSION  
BETWEEN VIRGINIA COMMONWEALTH UNIVERSITY AND RICHARD BLAND COLLEGE OF  
WILLIAM AND MARY**

In accordance with the Virginia State Policy on Transfer, Richard Bland College of William and Mary (RBC) and Virginia Commonwealth University (VCU) recognize the need for and importance of facilitating the transfer of students from one institution to the other as they pursue their educational goals. RBC and VCU enter into this agreement to provide all students an opportunity for guaranteed admission to the university. RBC students who do not meet the requirements described herein are encouraged to apply and may be considered for admission under the regular admission procedures of the University.

This agreement supersedes the Guaranteed Admission Agreement between VCU and RBC signed February 29, 2008. It does not nullify individual program-to-program agreements articulated since this date.

**Section 1: Definition of Guaranteed Admission Agreement (GAA)**

An agreement between a two-year institution or the VCCS (system office) on behalf of community colleges and a four-year institution according to which a student is guaranteed admission to the four-year institution by earning a transfer degree or a specified applied degree and satisfying specified academic benchmarks and criteria. Students transferring under a general admission GAA are not necessarily entitled to be admitted to a specific degree program.

**Section 2: Requirements for Admission**

**A. Applicable Associate Degrees:**

This agreement applies to all SCHEV approved transfer degrees offered through RBC including the Associate of Arts (AA) and Associate of Science (AS). Students who complete the Uniform Certificate of General Studies are also eligible for guaranteed admission to VCU under the terms and conditions of this agreement.

**B. Minimum GPA requirement:**

A minimum cumulative GPA of 2.5 for credits earned at the degree-granting institution is required. VCU will recognize the cumulative GPA as recorded on the RBC transcript and not recalculate based on multiple course attempts. Courses transferred into the two-year college are not included in the GPA computation.

**C. Limitations due to academic or disciplinary record:**

VCU reserves the right to deny admission or enrollment to students who have been academically dismissed or suspended or to those convicted of a felony. Disciplinary records are considered in determining eligibility for admission and enrollment.

**D. Course requirements:**

In order for credits to transfer to VCU, students are required to earn a grade of "C" or better in each college course applicable to the transfer degree from RBC.

**E. Minimum credits to be completed at associate degree institution:**

Students are required to earn an associate degree with 60 or more credits; a minimum of 30 credits must be completed at the degree-granting institution. This agreement may be used for re-entry into VCU. However, students readmitted to VCU will not be eligible for a waiver of VCU's general education requirements.

**F. Maximum credits applicable for transfer:**

A maximum of 90 transfer credits will apply towards the bachelor's degree requirements. However, VCU recommends that students complete no more than the minimum number of credits required for completion of the associate degree to avoid the possibility of excess credits earned for the bachelor's degree.

**G. Testing requirements:**

No test scores are required.

**H. Admission application and enrollment:**

Students must complete the standard Transfer Application by the priority deadlines established on the VCU Office of Admissions website and are expected to enroll within one year of completing the associate degree. If needed, students admitted through the GAA may request a one-year extension for their enrollment.

**I. Transcript submission:**

Students are required to provide an official transcript with the Transfer Application. Students must submit an official transcript including all final grades and documentation of the conferred associate degree within one month of enrollment at VCU.

**J. Registration of Intent to use the agreement:**

A student registers his/her/their intent to use this agreement after completion of 15 college credits through the Transfer Virginia portal or the VCU Office of Admissions website.

**Section 3: Application of Associate Degree to General Education Requirement**

Completion of a transferable associate degree or the Uniform Certificate of General Studies satisfies all lower-division general education requirements at VCU.

**Section 4: Application of this Agreement to Students Earning Associate Degree Concurrent with High School**

Guaranteed admission to VCU applies to students who earned an associate degree concurrent with their high school studies. Such students are required to earn a transferable associate degree with a minimum of 60 credits completed through RBC with a GPA of 2.5 or higher. Students are required to earn a grade of "C" or better in each community course applicable to the transfer degree. High school students who earn an associate degree concurrent with graduation from high school must follow the freshman application deadline and indicate they are applying as a freshman when prompted on the admission application.

**Section 5: Applications of this Agreement to Students Earning Credit for Prior Learning**

Credit for courses completed through Advanced Placement, Cambridge, CLEP, DANTES, International Baccalaureate, and Armed Services experience will be accepted according to stated policies for acceptance of credit, which can be found in the VCU Undergraduate Bulletin for the year the GAA student enters VCU. For these credits to be accepted by VCU, GAA students are responsible for submitting the necessary transcripts or documentation of this additional coursework to VCU no later than the end of the first semester of enrollment at VCU.

**Section 6: Completion Criteria and Catalog Determination**

Upon student request, VCU will honor the degree requirements of the VCU Undergraduate Bulletin in effect at the time of the student's first post-high school enrollment into an appropriate associate degree at the two-year institution. Students who maintain continuous enrollment at the two-year institution have a maximum of four years from their first enrollment at the institution for this bulletin designation. Students must enroll at VCU within one year of completing their associate degree.

**Section 7: Administration of Agreement**

The VCU officials responsible for all VCU aspects of the GAA and Register of Intent to Transfer are the Senior Vice Provost for Academic Affairs and the Vice President for Strategy, Enrollment Management and Student Success or his/her/their designee. The RBC official responsible for all RBC aspects of the GAA is the \_\_\_\_\_.

This agreement will remain in effect until modified or terminated. This Agreement may be modified only by mutual agreement by the presidents of RBC and VCU. Termination may be made by either party upon one (1) year prior written notice. Students who register their intent to use this agreement through the Transfer Virginia portal under the GAA prior to the date of termination are eligible for admission for two years after termination becomes effective.

The effective date of this Agreement is the date last signed by the President of VCU or President of RBC. The signed Agreement will be maintained in the Transfer Virginia Portal.

**RBC Responsibilities**

- Submit a PDF of the official signed Agreement to the Portal Coordinator.
- Use portal data to track which four-year institutions students are targeting for the GAA and provide support to students.

**VCU Responsibilities**

- Use portal and internal data to track students who register their intent to use the GAA. Use this data to maintain the ability to honor this agreement in respect to enrollment capacities.
- Use portal data to track students who register their intent to use this agreement and engage with students to best prepare students for transfer.


**Section 9: Review Clause**

VCU and RBC will review this agreement and the student tracking data every three years to adjust as deemed appropriate to maintain its integrity and value and for the improvement of the transfer process. Changes will not be applied retroactively to students already enrolled or registered under the provisions of the existing GAA.

If no changes are necessary, the documented review below will extend this agreement for an additional three years.

Signatures

  
\_\_\_\_\_  
President Date  
Virginia Commonwealth University

 11/4/2022  
\_\_\_\_\_  
President Date  
Richard Bland College of William and Mary